

ADIKAVI NANNAYA UNIVERSITY: RAJAMAHENDRAVARAM ANDHRA PRADESH

Office of the Dean
College Development Council



Ph. No: 7093008474
Email:cdcanudata@aknu.edu.in

No. AKNU/CDC/Circular No Dues 1st year/MBA&MCA/2025-26

Date: 17.12.2025

To
The Principals of all affiliated MBA & MCA Colleges,
Adikavi Nannaya University,
Rajahmahendravaram.

CIRCULAR

Sub: AKNU - CDC – Affiliated MBA & MCA Colleges - Schedule of submission of 1st year student details & payment of student fee, Affiliation fee and other fee - Regarding.

I am by direction to inform you that all the Principals of MBA & MCA colleges have to submit the following proforma's in soft copies to the following e-mail id with respect to the region where the college is located as per the schedule given below:

MBA & MCA	cdc_mml@aknu.edu.in
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- College Information proforma (PF-1)
- Affiliation fee proforma (PF - 2)
- Student on roll proforma (PF -3)
- Abstract of admitted 1st year students details (PF-4)
- 1st year students proforma (PF-5)
- Teaching Staff proforma (PF-6)
- Non -Teaching Staff proforma (PF-7)
- Payment of 1st year student fee, Affiliation fee and other fee along with DD's drawn in favor of Registrar, Adikavi Nannaya University, Rajahmundry, on or before 24.12.2025 towards 1st year.

Data Receiving Schedule:

- Receiving of students data and payment from : 17.12.2025
- Last date for payment of student fee without fine : 24.12.2025
- Submission of Last date for payment of student fee & student details with fine of Rs. 1000/- : 27.12.2025

Fee once paid will not be refunded under any circumstances and also not adjusted to any account" Transfer once granted will not be changed"

**Note: The colleges have to submit student fee and proformas as per schedule"
The Colleges have to submit data before three days to get no-dues.**

DEAN CDC

Copy to:
Web Master, AKNU for uploading in the Website.

ADIKAVI NANNAYA UNIVERSITY :: RAJAMAHENDRAVARAM**College Development Council****Check List for MBA submission of documents (2025-26) for Annual Affiliation**

Please tick the items which you are forwarding to CDC section for consideration for grant of annual affiliation/for issue of no dues certificate for the academic year 2019-20		Yes/ No	Page No.
1	College information		
2	Affiliation fee proforma with DD's.		
3	Students On Rolls - Particulars		
4	Abstract of community - Wise PG students information.		
5	Course -Wise and medium - Wise 1st,2nd & 3rd year PG students information		
6	2nd year transferred/break up students information		
7	Teaching staff information		
8	Non-Teaching staff information		
9	Students & Staff data in CD/Pendrive in Excel format only		

Station:

Date:

Signature of the Principal
College Seal

ADIKAVI NANNAYA UNIVERSITY ::	
RAJAMAHENDRAVARAM	
College Information 2025-26 (MBA)	
(To be filled by the Principal)	
College Code:	
Identity:	
Name of the College:	
Address:	
Year of Establishment:	
Society Name:	
Society Address:	
Name of the Correspondent/Secretary:	
Correspondent/Secretary Phone Number:	
Correspondent/Secretary E-mail Id:	
Name of the Principal:	
Principal Phone No:	
Principal e-mail Id:	
College website:	
College e-mail Id :	
College Contact Number:	
Location and Affiliation:	
Urban: District & City Name	
Rural: District, Mandal, Town / Village Name	
Recognition Status (Lt / Certificate No):	
NAAC Gradation:	
AICTE Gradation:	
NCTE Gradation:	
ISO Gradation:	
DEC Gradation:	
UGC Recognition	
Ranking:	
NIRF Ranking	
Asian Ranking	
Typology of College:	
Gender Composition(Coeducation Colleges/ Women Colleges/ Others):	
College Social Status (General / Muslim Minority /Christian Minority / Others):	

ADIKAVI NANNAYA UNIVERSITY : RAJAMAHENDRAVARAM



COLLEGE DEVELOPMENT COUNCIL

Payment of Affiliation Fee 2025-26

M B A

Name of the College :				Total Intake		I Yr	II Yr	Total
						Location :		
College Code No.		Strength	C.Q	S.A	M.Q	Total	Grand Total	
		I Year						
		II Year						
S.NO.	Nature of Fee	Amount Payable Rs.	Amount Paid Rs.	DD No.&Date	Balance	Remarks		
1	Inspection Fee per College	8,000/-						
2	College Annual Affiliation Fee : Based on No. of Students Intake							
	Upto 30	36,500/-						
	31 - 60	72,500/-						
	61 - 120	1,44,000/-						
	121 - 180	2,17,500/-						
	181 - 240	2,90,000/-						
	241-300							
3	I.C.G.S. & Sports Fee Per College	1600/-						
4	1 st Year Student Fee Per Candidate *	1960/-*						
5	2 nd Year Student Fee Per Candidate	1960/-*						
6	Other Fee for Category : MQ MBA (Per Candidate)	5500 /-						
7	Attached Hostel Inspection Fee	5000/-						
8	Attached Hostel Recognition Fee Rural Area :	5500/- 11,000/-						
9	Old Dues If Any							
10	Late Fee							
11	Grand Total							

* Break up for I year enrolled students Fee: Addl. Affiliation Fee Per Candidate-Rs.275/- , I U T Fee Per Candidate Rs.100/- , Cultural /Youth Festival Fee Per Candidate Rs.10/-, Counseling Fee for Skill Development & Placement Per Candidate Rs. 210/- , Service Fee for Library Development Per Candidate Rs.165/-, Student Health Care Fund Per Candidate Rs.100/-, University Development Fee Per Candidate Rs.1100/-

STUDENTS' CATEGORY-WISE DEETAILS																
Year	SC		ST		BC		OC		PH		Minority		Total		Grand Total	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		
I Year																
II Year																
FACULTY CATEGORY-WISE DEETAILS																
	SC		ST		BC		OC		PH		Minority		Total		Grand Total	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		
Name of the Society	Prilncipal									Corespondent						
E-Mail ID																
Cell No:																

ADIKAVI NANNAYA UNIVERSITY :: RAJAMAHENDRAVARAM												
STUDENTS ON ROLLS – PARTICULARS 2025-26												
MBA												
Combination												Total
Intake												
I Year												
II Year												
Total												

STUDENTS' CATEGORY-WISE DEETAILS															
Year	SC		ST		BC		OC		PH		Minority		Total		Grand Total
	F	M	F	M	F	M	F	M	F	M	F	M	F		
I Year															
II Year															
FACULTY CATEGORY-WISE DEETAILS															
	SC		ST		BC		OC		PH		Minority		Total		Grand Total
	F	M	F	M	F	M	F	M	F	M	F	M	F		
Name of the Society					Prilncipal					Corespondent					
E-Mail ID															
Cell No:															
Affiliation Order															
Affiliation Order File No. & Date															
	Jr. Asst					Supdt.					Dean				
No. Dues (II year 2021-22)															
II Year (2021-22)	Jr. Asst					Supdt.					Dean				
No. Dues (I year 2021-22)															
I Year (2021-22)	Jr. Asst					Supdt.					Dean				

FACULTY CATEGORY-WISE DEETAILS

FACULTY CATEGORY-WISE DEETAILS					SC		ST		BC		OC		PH		Minority		Total		Grand Total		
					M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F

Date

Signature of the Principal

College Seal

ADIKAVI NANNAYA UNIVERSITY :: RAJAMAHENDRAVARAM**College Development Council****Check List for MCA submission of documents (2025-26) for Annual Affiliation**

Please tick the items which you are forwarding to CDC section for		Yes/ No	Page No.
1	College information		
2	Affiliation fee proforma with DD's.		
3	Students On Rolls - Particulars		
4	Abstract of community - Wise PG students information.		
5	Course -Wise and medium - Wise 1st,2nd & 3rd year PG students information		
6	2nd year transferred/break up students information		
7	Teaching staff information		
8	Non-Teaching staff information		
9	Students & Staff data in CD/Pendrive in Excel format only		

Station:

Date:

Signature of the Principal
College Seal

ADIKAVI NANNAYA UNIVERSITY :: RAJAMAHENDRAVARAM	
College Information 2025-26 (MCA)	
(To be filled by the Principal)	
College Code:	
Identity:	
Name of the College:	
Address:	
Year of Establishment:	
Society Name:	
Society Address:	
Name of the Correspondent/Secretary:	
Correspondent/Secretary Phone Number:	
Correspondent/Secretary E-mail Id:	
Name of the Principal:	
Principal Phone No:	
Principal e-mail Id:	
College website:	
College e-mail Id :	
College Contact Number:	
Location and Affiliation:	
Urban: District & City Name	
Rural: District, Mandal, Town / Village Name	
Recognition Status (Lt / Certificate No):	
NAAC Gradation:	
AICTE Gradation:	
NCTE Gradation:	
ISO Gradation:	
DEC Gradation:	
UGC Recognition	
Ranking:	
NIRF Ranking	
Asian Ranking	
Typology of College:	
Gender Composition(Coeducation Colleges/ Women Colleges/ Others):	
College Social Status (General / Muslim Minority /Christian Minority / Others):	

ADIKAVI NANNAYA UNIVERSITY : RAJAMAHENDRAVARAM



COLLEGE DEVELOPMENT COUNCIL

Payment of Affiliation Fee 2025-26

M C A

Name of the College :		Total Intake	I Yr	II Yr	Total	
Location :		Total Admns.				
College Code No.	Strength	C.Q	S.A	M.Q	Total	Grand Total
	I Year					
	II Year					
S.NO.	Nature of Fee	Amount Payable Rs.	Amount Paid Rs.	DD No.&Date	Balance	Remarks
1	Inspection Fee per College	8,000/-				
2	College Annual Affiliation Fee : Based on No. of Students Intake					
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	181 - 240	2,90,000/-				
	241-300					
3	I.C.G.S. & Sports Fee Per College	1600/-				
4	1 st Year Student Fee Per Candidate *	1960/-*				
5	2 nd Year Student Fee Per Candidate	1960/-*				
6	Other Fee for Category : MQ MCA (Per Candidate)	5500 /-				
7	Attached Hostel Inspection Fee	5000/-				
8	Attached Hostel Recognition Fee	5500/-				
	Rural Area : Urban Area :	11,000/-				
9	Old Dues If Any					
10	Late Fee					
11	Grand Total					

* Break up for I year enrolled students Fee: Addl. Affiliation Fee Per Candidate-Rs.275/- , I U T Fee Per Candidate Rs.100/- , Cultural /Youth Festival Fee Per Candidate Rs.10/-, Counseling Fee for Skill Development & Placement Per Candidate Rs. 210/- , Service Fee for Library Development Per Candidate Rs.165/-, Student Health Care Fund Per Candidate Rs.100/-, University Development Fee Per Candidate Rs.1100/-

STUDENTS' CATEGORY-WISE DEETAILS																
Year	SC		ST		BC		OC		PH		Minority		Total		Grand Total	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		
I Year																
II Year																
FACULTY CATEGORY-WISE DEETAILS																
	SC		ST		BC		OC		PH		Minority		Total		Grand Total	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		
Name of the Society	Prilncipal								Corespondent							
E-Mail ID																
Cell No:																

AVINANNAYA UNIVERSITY :: RAJAMAHENDRAVA												
STUDENTS ON ROLLS – PARTICULARS 2025-26												
MCA												
Combination												Total
Intake												
I Year												
II Year												
Total												

STUDENTS' CATEGORY-WISE DEETAILS													
Year	SC		ST		BC		OC		PH		Minority	Total	Grand Total
	F	M	F	M	F	M	F	M	F	M	F	M	
I Year													
II Year													
FACULTY CATEGORY-WISE DEETAILS													
	SC		ST		BC		OC		PH		Minority	Total	Grand Total
	F	M	F	M	F	M	F	M	F	M	F	M	
Name of the Society		Prinicipal										Corespondent	
E-Mail ID													
Cell No:													
Affiliation Order													
Affiliation Order File No. & Date													
	Jr. Asst				Supdt.				Dean				
No. Dues (II year 2021-22)													
	Jr. Asst				Supdt.				Dean				
II Year (2021-22)													
No. Dues (I year 2021-22)													
	Jr. Asst				Supdt.				Dean				
I Year (2021-22)													

FACULTY CATEGORY-WISE DEETAILS

FACULTY CATEGORY- WISE DEETAILS					SC		ST		BC		OC		PH		Minority		Total		Grand Total		
					M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F

Date

Signature of the Principal

College Seal

